



**MAKTABA
SACCO**

MAKTABA SACCO SOCIETY LTD
UPPER HILL GARDENS, COMMUNITY AREA
NGONG RD, 3rd AVENUE (Opposite K.N.L.S.)
P.O Box 4156—00200, NAIROB
Tel: +254 703 245 92
E: info@maktabasacco.com
Website: www.maktabasacco.com

6th April, 2021

NOTICE OF THE ANNUAL GENERAL MEETING (AGM)

NOTICE IS HEREBY GIVEN TO THE MAKTABA SACCO SOCIETY MEMBERS THAT THE 43RD ANNUAL GENERAL MEETING (AGM) SHALL BE HELD VIRTUALLY ON THURSDAY 22ND APRIL, 2021 STARTING FROM 10:00 A.M.

Agenda

1. Adoption of the agenda
2. To adopt minutes of the 42nd Annual General Meeting
3. To consider matters arising
4. To receive and adopt the chairman's report
5. To receive and adopt the supervisory committee report
6. To receive, consider and adopt Audited Financial Statements for the year ended 31/12/2020.
7. To make the following resolutions-
 - Ratify disposal of surplus in respect of the financial year ended 31/12/2019
 - Disposal of surplus in respect of the financial year ended 31/12/2020
 - To approve the proposed operating and capital budget for the year 2021 and 2022.
 - To appoint the 2021 Auditors
 - To increase minimum deposit monthly contribution from Kshs 2,000.00 to Kshs. 3,000.00
 - To Capitalize declared 2020 dividends on share capital
 - To plough back Kshs 1.000.00 of declared 2020 interest on deposits
 - Introduce monthly MEHO contributions of ksh.100.00
 - Amendment of by-laws in alignment with:
 - ❖ SASRA regulations on NDTs
 - ❖ Virtual Meetings
8. To elect three (3) members of the management committee
9. To elect one (1) member of the supervisory committee
10. To consider any other business in which due notice has been received in accordance with the By-laws.

By order of the Management Committee

Elias Ileri Kamwere
HON. SECRETARY